

Mayor
Frank Hansen

Deputy Mayor
Terry Anderson

Councilmembers
Gene Fisher
Chris Wythe
Ralph Shape
Joe Brennan
Don DeHan



City Manager
Bruce A. Rayburn

Assistant City Manager
Craig R. Ward

City Attorney
Mary E. Mirante Bartolo

City Clerk
Judith L. Cary

"The Hospitality City"

CITY MANAGER'S WEEKLY UPDATE
July 16, 2004

Dear Mayor, Councilmembers, Residents and Employees:

National Governor's Association Summer Meeting: The National Governor's Association Summer Meeting will be held in Seattle July 17-20, 2004. There are several events and venues associated with this meeting and some related activities.

There are a number of groups that plan to rally or demonstrate during the conference. The SeaTac Double Tree will host a labor meeting on Saturday, July 17, from 9:00 AM to Noon, and serve as a staging area for members who wish to later rally in Seattle. Our Police Department is coordinating with groups involved with these activities and is developing contingency plans to insure an uneventful day.

Press Release from U.S. Department of Homeland Security: Attached is a press release recently sent to Chief Somers from the U.S. Department of Homeland Security. Through the King County Police Chiefs Association, Chief Somers is working on assessment, planning, and organization in our response to potential terrorist attacks.

Council Budget Workshop: The City Council will commence development of the 2005 Annual Budget at a workshop this Tuesday, July 20, 1:00 PM at City Hall.

Funsters Bankruptcy Update: The final bankruptcy distribution order for Funsters was issued on July 9, 2004 and the case will be closed in the near future. Funsters filed for bankruptcy in September 2002, and at that time owed the City over \$200,000 in past due local gambling taxes. Funsters originally filed for a Chapter 11 Reorganization, but the bankruptcy was later converted to a Chapter 7 Liquidation proceeding. After payment of the court-approved bankruptcy expenses, there was \$14,975 left in the estate balance to pay the remaining creditors. The Internal Revenue Service (IRS), who is owed over \$245,000 from Funsters, will receive the entire \$14,975. The payment of federal taxes takes priority over all other claims. The City is one of approximately 110 creditors who will receive nothing. Unfortunately, once the bankruptcy is closed, the corporation will no longer exist and the City's claim against the corporation will expire. Should you have any further questions about this matter, please contact Julie Elsensohn in the Legal Department at 973.4632.

2004 Overlay Contract: This year, the Public Works Department elected to “piggy back” on to King County’s/South County’s overlay bid, due to work load/staffing issues. Since the County contract is fairly large and competitively bid, the unit prices were favorable even with oil prices near an all time high.

Our portion of the bid includes overlayment, patching and shoulder work, and adjusting survey monuments to grade for the streets shown on the attached map. The total cost will be \$461,000, which is higher than the budgeted amount of \$420,000. Last year, the overlay contract came in \$80,000 under budget, so the additional amount on this year’s contract is covered with the carry-over amount.

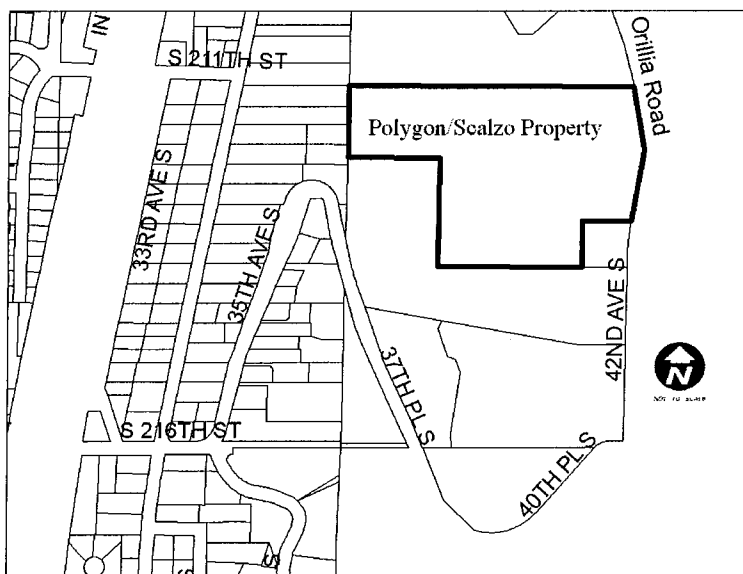
Preparatory work will begin next week. The paving operations are scheduled for early to mid August.

Shakespeare in the Park: The first of two Shakespeare in the Park performances begins this Friday evening at Angle Lake Park. Bring a blanket or lawn chair and family and friends and enjoy theatrical entertainment in the park. Additional parking is available at the Alaska Airlines parking lot.

Friday, July 16, 7:00 PM (Free) - **“Julius Caesar”** - *Sweeping epic portraying an empire torn by political ambition, intrigue & conspiracy.*

Friday, July 23, 7:00 PM (Free) - **“Love’s Labour’s Lost”** - *Romantic comedy, complicated courtships of lords & ladies, clowns & wenches.*

Polygon/Scalzo Grading: Polygon will soon begin grading on the former Scalzo property, the first step in building approximately 153 townhouse/condominium units on the property. Grading is anticipated to begin in the next few weeks. The Polygon/Scalzo property is located approximately at the intersection of 42nd Avenue South and Orillia Road. A number of wetlands are located on the property, which will be preserved as part of the development.



Growth Management Act (GMA) Requirements for Public Participation: Please see the attached memorandum from Director of Planning and Community Development, Steve Butler, that addresses this subject.

- July Calendar
- Agendas: Planning Commission 07/19/04
- Minutes: Hotel/Motel Tax Advisory Committee 06/09/04
 Land Use and Parks Committee 07/08/04
 Administration and Finance Committee 07/13/04
 Public Safety and Justice Committee 07/13/04
- Council Actions from Regular Council Meeting July 13, 2004


Bruce Rayburn, City Manager

Press Release

July 8, 2004

*****PREPARED FOR DELIVERY*** REMARKS BY SECRETARY OF
HOMELAND SECURITY TOM RIDGE
AT PRESS CONFERENCE**

(Washington, DC) July 8, 2004 - Good morning. You have heard me and other senior administration officials - the National Security Adviser, Director of the FBI and the Attorney General -- discuss with the American people the increased risk of a terrorist attack this summer. I wanted to take this opportunity to update Americans on both the status of that threat, as well as the efforts of law enforcement and homeland security professionals across the country, under the President's leadership, to increase security.

Since September 11, 2001, we have had intelligence that al-Qaeda intends to launch more attacks against the homeland. Credible reporting now indicates that al Qaeda is moving forward with its plans to carry out a large-scale attack in the United States in an effort to disrupt our democratic process. Based on the attack in Madrid and recent interdictions in England, Jordan and Italy, we know that they have the capability to succeed and hold the mistaken belief that their attacks will have an impact on America's resolve. We lack precise knowledge about time, place and method of attack but, along with the CIA, FBI and other agencies, we are actively working to gain that knowledge.

A few weeks ago, I led a classified briefing on the threat for our Nation's governors in an effort to keep them apprised as we continue through this period of heightened risk. Last night, I spoke with state homeland security advisers, law enforcement leaders, and first responders.

While we are not raising the color-coded threat level today, we are constantly reviewing threat reporting and strengthening the nation's security. We have permanent protections in place today that did not exist a year ago. These protections make it harder for terrorists to attack us.

As of today, we now have full nationwide connectivity to the Homeland Security Operations Center -- a 24 hour a day, 7 days-a-week, nerve center for homeland security information and incident management -- and all 50 states through our Homeland Security Information Network...a goal we've reached five months ahead of schedule.

For the first time ever, this national operations center allows us to receive information in real time, and turn that information into actions that protect the homeland. It helps us to

work even more closely with all our Federal partners, sharing law enforcement and state and local intelligence information about terrorists as never before.

The most advanced technologies - including the newly created, internet based Homeland Security Information Network - allow us to maintain up to the minute information...to map that information against our critical infrastructure and known threats...and then share it instantly with the White House, all 50 states, more than 50 major urban areas, and thousands of state and local agencies.

And the reverse is true as well - information flows into the Homeland Security Operations Center from our partners throughout the country. Many of them are physically represented in the operations center, including seats for 35 government agencies and local representatives such as the New York and Los Angeles police departments.

This is unprecedented communication and cooperation at the national, state, and local levels. This new ability to receive and distribute critical information allows us to make better decisions, more quickly, and take action that will deter, detect, and defuse terrorist attacks.

For instance, we will begin a new pilot program that utilizes technology to track high-risk trucks on our Nation's highways in all 50 states. And our "Operation Respond" will provide homeland security and law enforcement officials with the ability to quickly identify and track locations of rail shipments across the country.

We have also begun to deploy hundreds of handheld radiological detectors - just the size of an average pager - for use by law enforcement officers to help, for example, in locating and preventing the use of so-called "dirty bombs". Hundreds more are on their way so that these important resources can be used around the country later this year.

And we will be monitoring - via web-enabled perimeter cameras - chemical facilities of greatest concern. The cameras will link to our Homeland Security Operations Center - they provide one piece of the real-time data I spoke about earlier - and more are due to come online by the end of the year.

In the coming months, the Nation will host high profile events, including those associated with our democratic traditions. We are working very closely with state and local officials in New York and Boston to ensure the security of the Democratic and Republican national conventions. I have designated these events National Special Security Events, making the United States Secret Service the lead agency for identifying and implementing protective efforts in these locations. I will soon travel to those sites myself to review the security measures being implemented.

In two weeks we will meet with the security officials from the professional and collegiate sports associations to determine how to increase security for upcoming large sports events as well. We live in serious times, and this is sobering information about

those who wish to do us harm. But every day we strengthen the security of our country, and as a nation we are committed to the absolute protection of our citizens.

Efforts each of you make to be vigilant - such as reporting suspicious items or activities to authorities - do make a difference. Every citizen using their common sense and eyes and ears can support our national effort to stop the terrorists.

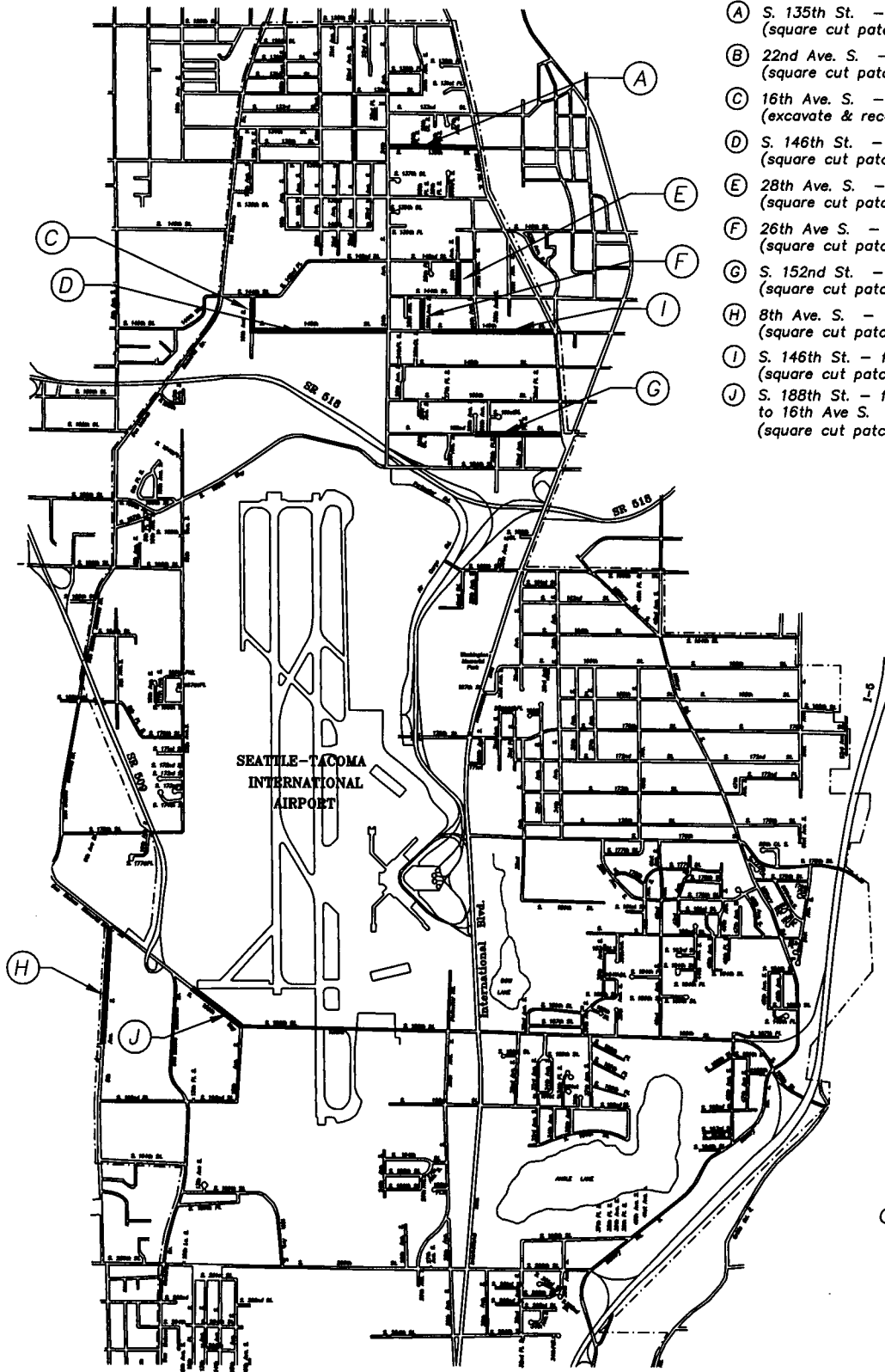
Thank you for your continued resolve in the face of the ongoing threat of terrorism. We must continue to work together - to ensure that the freedom we just celebrated continues as the hallmark of this great nation.

Thank you.

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SCHEDULE

- (A) S. 135th St. - 24th Ave. S. to Military Rd. S.
(square cut patching & overlay)
- (B) 22nd Ave. S. - S. 136th St. to S. 132nd St.
(square cut patching & overlay)
- (C) 16th Ave. S. - S. 146th St. to S. 144th St.
(excavate & reconstruct)
- (D) S. 146th St. - 16th Ave. S. to 24th Ave. S.
(square cut patching & overlay)
- (E) 28th Ave. S. - S. 144th St. to S. 142nd St.
(square cut patching & overlay)
- (F) 26th Ave. S. - S. 146th St. to S. 144th St.
(square cut patching, widening & overlay)
- (G) S. 152nd St. - 29th Ave. S. to Military Rd. S.
(square cut patching & overlay)
- (H) 8th Ave. S. - S. 186th St. to Des Moines Memorial Dr.
(square cut patching, prelevel & overlay)
- (I) S. 146th St. - from house #2620 to Military Rd. S.
(square cut patching & overlay)
- (J) S. 188th St. - from new mat, west of Des Moines M. Dr.
to 16th Ave S.
(square cut patching & overlay)



CITY OF SEATAC
STREETS

----- City Limits



Public Works Department

Dale Schroeder, P.E., Director

4800 - South 188th Street, SeaTac, WA 98188

Telephone: (206) 973-4730

CITY OF SEATAC
2004 ANNUAL OVERLAYS
VICINITY MAP



MEMORANDUM

Department of Planning and Community Development

TO: City Councilmembers
THROUGH: Bruce Rayburn, City Manager *BR*
FROM: Steve Butler, Director of Planning and Community Development
REGARDING: GMA requirements for Public Participation
DATE: July 16, 2004

Issue: Councilmembers have inquired as to whether the City must accept proposals from the public to amend the Comprehensive Plan designation of City-owned property.


Answer: Yes. The Growth Management Act (GMA) does not prohibit a private citizen from submitting an application to amend the Comprehensive Plan designation of public property. The City of SeaTac's Comprehensive Plan amendment procedures currently allow any person to submit an amendment proposal. These procedures could be changed, however, for future Comprehensive Plan amendment proposals, if the Council so desires.

Discussion/Analysis: Under RCW 36.70A.140 (Revised Code of Washington), the City must allow "early and continuous participation" of the public in the Comp Plan amendment process. This has generally been interpreted to allow:

1. All Comprehensive Plan amendment requests from the legal owner of private property; and
- 2. All Comprehensive Plan amendment requests from SeaTac residents regarding publicly-owned property.**

If the City's procedures were found to be in violation of the Growth Management Act, any decisions made as a result of improper public participation procedures could be invalidated. In addition, under RCW 36.70A.340, the State could impose sanctions, such as withholding certain tax revenues.

In addition, while the City must accept proposals from the public to amend the Comprehensive Plan related to City-owned property, the City Council must only consider such proposals; it is not required to adopt any proposed amendments if it so chooses.

July 2004						
< July 2004 Go >						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4 	5 City Hall Closed	6	7	8 LUP 4pm (Airport Conf RM 345)	9 SWKC Chamber Lunch 11:30AM (Tukwila Outback Steakhouse)	10
11 Music in the Park 5pm (Angle Lake Park)	12 Civil Svs Com 3:30pm (Cancelled) Human Svs Adv Com 6pm (Riverton Training RM 128)	13 A&F 2pm (Airport Conf RM 345) PS&J 4pm (Airport Conf RM 345) SS 5pm (CC RM 105) / RCM 7pm (CC RM 105)	14 Joint STEP Hotel/Motel Mtg 10am (CC RM105) & Hotel/Motel Mtg 11am (CC RM105) Human Rel Adv Com 6pm (CC RM105)	15 Sr Citizen Adv Com 10am (NSPCC)	16 Shakespeare in the Park 7pm (Angle Lake Park)	17
18 Music in the Park 5pm (Angle Lake Park)	19 PC 5:30pm (CC RM 105)	20	21	22	23 Shakespeare in the Park 7pm (Angle Lake Park)	24
25 Music in the Park 5pm (Angle Lake Park)	26 PC 5:30pm (CC RM 105) Human Svs Adv Com 6pm (Airport Conf RM 345)	27 T&PW 3pm (Airport Conf RM 345) SS 5pm (CC RM 105) / RCM 7pm (CC RM 105)	28	29 Hearing Examiner 6pm (CC RM105)	30	31

MEETING LEGEND:

A&F Administration & Finance
LUP Land Use & Parks
PC Planning Commission
PS&J Public Safety & Justice
PSRC Puget Sound Regional Council

RCM Regular Council Meeting
SCA Suburban Cities Association
SCM Special Council Meeting
SS Study Session
SSS Special Study Session
SWKC Southwest King County Chamber
T&PW Transportation & Public Works

MEETING Location

(CC RM 105) Council Chambers*
(NSPCC) North SeaTac Park Community Center
(VRCC) Valley Ridge Community Center
(VV Library) Valley View Library

Updated 07/15/2004

*Council Chambers are accessible to persons with disabilities equipped with Assistive Listening Devices.

The dates and times of meetings are subject to change. Please contact City Hall to verify the above information.

City of SeaTac: 4800 South 188th Street: SeaTac, WA 98188-8605;
 Main: 206.973.4800; TDD: 206.973.4808; FAX: 206.973.4809
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**CITY OF SEATAC
PLANNING COMMISSION MEETING**

July 19, 2004

**Council Chambers, SeaTac City Hall, 4800 S. 188th Street
5:30 p.m. to 7:00 p.m.**

**MEETING AGENDA
(REVISED)**

1. Call to Order/Roll Call – 5:30 P.M.
2. Approve Minutes of June 28, 2004 – 5:30 to 5:35 P.M.
3. Old Business – 5:35 to 6:45 P.M.
 - Continued Review of 2004 Proposed Comprehensive Plan Amendments' "Preliminary Docket" (Including Phasing Map) / Recommendation to the City Council about Establishing the "Final Docket"
4. Commission Liaison's Report – 6:45 to 6:55 P.M.
5. Planning Director's Report – 6:55 to 7:00 P.M.
6. Adjournment – 7:00 P.M.

City of SeaTac

Hotel/Motel Tax Advisory Committee Meeting

June 9, 2004

Meeting Notes

Hotel-Motel Present: Councilmember Joe Brennan Chair, Bryan Collins, Tom Dantzler, Cathy Heiberg, Mike Mann, Roger McCracken, Sam Uchello

Absent: NA

Others Present: Nancy Damon (SWKC Chamber), Katherine Kertzman (SSVS)

Meeting Duration: 11:00 a.m. – 12:10 p.m.

Staff Coordinators: Craig Ward, Assistant City Manager; Soraya Lowry, Senior Project Coordinator

AB #	Topic	Disposition
	1. Approve May 12, 2004 Meeting Notes	<input type="checkbox"/> Informational Update <input checked="" type="checkbox"/> Recommended for: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input type="checkbox"/> Referred to:
	2. Budget Overview – Soraya Lowry	<input checked="" type="checkbox"/> Informational Update <input type="checkbox"/> Recommended for: <input type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input type="checkbox"/> Referred to: <i>Soraya distributed a summary of the Hotel-Motel Committee's 2002-2004 budget. Roger provided an overview of 2004 budget items for the benefit of new Committee members.</i> <i>Committee members made the following comments:</i> <ul style="list-style-type: none">• <i>Hotels gather marketing statistics which can be used instead of conducting the proposed business traveler survey.</i>• <i>The City should evaluate the potential of building a training center without built-in accommodations.</i>• <i>Local hotels have not been negatively</i>

		<p><i>impacted by Washington Mutual's on-site accommodations because demand greatly exceeds their capacity.</i></p> <ul style="list-style-type: none"> • <i>SeaTac's key asset is its location. We should build a transportation link to regional amenities if we do not build additional amenities in SeaTac.</i> • <i>Tom Dantzler is planning to bring a conceptual proposal for a new development to the Committee in the next 30 to 90 days. The proposal may warrant additional study by the Committee.</i>
	3. SSVS Program Update – Katherine Kertzman	<p><u> X </u> Informational Update <u> </u> Recommended for: <u> </u> Approval <u> </u> Approval with modifications <u> </u> Denial <u> </u> Referred to:</p> <p><i>Katherine highlighted SSVS' recent activities:</i></p> <ul style="list-style-type: none"> • <i>Worked with Southcenter to secure a \$25,000 grant to help fund continued shuttle service from hotels to the mall in 2004.</i> • <i>Placed 8 kiosks in Southside area to gather survey data for King County Visitor Profile Study, which will provide city-specific travel data for free.</i> • <i>SeaTac Hotel-Motel tax revenue is 9% higher than at the time last year and shows stronger growth than 5 neighboring jurisdictions.</i>
	4. Kent SSVS Partnership Update – Katherine Kertzman	<p><u> X </u> Informational Update <u> </u> Recommended for: <u> </u> Approval <u> </u> Approval with modifications <u> </u> Denial <u> </u> Referred to:</p> <ul style="list-style-type: none"> • <i>Katherine briefed the committee regarding her on-going negotiations with Kent.</i> • <i>Potential benefits include:</i> <ul style="list-style-type: none"> ○ <i>Providing more and unique amenities to attract overnight stays and win tournament bids.</i> ○ <i>Additional \$100,000 in annual</i>

		<p><i>budget.</i></p> <ul style="list-style-type: none">○ <i>Economies of scale in marketing efforts.</i>• <i>The partnership would likely have the following characteristics:</i><ul style="list-style-type: none">○ <i>3 year agreement</i>○ <i>SeaTac and Tukwila to manage program; Kent operates as a subcontractor of SSVS services.</i>• <i>Committee members expressed concern that adding Kent to SSVS could potentially dilute SSVS' marketing efforts and identity, with particularly noticeable impact on smaller hotel properties. Mike indicated he will discuss the issue with smaller hotel properties.</i>• <i>Katherine requested permission to continue negotiations with Kent and to bring a final proposal to the Committee for review.</i>• <i>Roger moved to give SSVS authority to continue negotiating a three year interlocal agreement with Kent, to come to a vote at a later date.</i>• <i>The motion was seconded by Cathy and unanimously approved.</i>
	5. Next Meeting	<i>July 14, 11 a.m.</i>

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(Note: To Be Approved by City Council on July 27, 2004)

**City Council Committee Meeting Minutes
Land Use and Parks Committee (LUP)**

July 8, 2004

4:00 P.M./Airport Conference Room – 345

Present:

**Chris Wythe, Chair
Terry Anderson
Ralph Shape**

Absent:

Commence: 4:05 p.m.

Adjourn: 6:04 p.m.

Others Present:

**Carolyn Cloutier
Michael Scarey
Kitty Rasmussen
Jack Dodge**

**Patricia Carter
Linda Snider
Shana Restall**

**Julie Elsensohn
Bruce Rayburn
Kit Ledbetter**

**Lawrence Ellis
Mike McCarty
Steve Butler**

Staff Coordinator: Steve Butler, Director, Planning & Community Development

Topic	Disposition
1. Discussion about a Potential Development Agreement to Waive Interior Landscaping Standards for a Parking Lot (located at 20626 International Boulevard)	<p><u> </u> Informational Update <u> X </u> Recommended for: <u> </u> Approval <u> X </u> Approval with Modifications <u> </u> Denial <u> X </u> Referred to Applicant & Staff to negotiate a Development Agreement, which would be brought back to the full Council.</p> <ul style="list-style-type: none">• Karl Singh owns Cedar Crest Motel at 20626 International Blvd.• He wants to lease the Park & Fly lot to the south.• This parcel is proposed to be acquired by WSDOT for SR 509 extension project, at some point in the future.• LUP recommended that the City enter into a Development Agreement negotiations, which would waive the interior landscaping requirements, for a maximum period of five years.

	<ul style="list-style-type: none"> • <i>Other waivers might be able to be considered (for example, perhaps waiving the perimeter landscaping along the north and south edges.</i> • <i>The time period is to take into account the likely acquisition within the next five years.</i>
2. Discussion about forming a Neighborhood Revitalization Committee	<p><u> </u> Informational Update <u> X </u> Recommended for: <u> X </u> Approval <u> </u> Approval with Modifications <u> </u> Denial <u> X </u> Referred to <u>Mayor and Council</u></p> <ul style="list-style-type: none"> • <i>Chris Wythe stated that residents within the neighborhoods have issues that should be discussed.</i> • <i>He proposed that this committee hold monthly meetings at 1.5 hours each meeting.</i> • <i>Focus might be on implementation among other topics.</i> • <i><u>A question was asked:</u> Why doesn't the Council hold quarterly meetings at different schools like they did years ago?</i> <i><u>Answer:</u> Because not many people attended after the first two meetings and that the existing Phasing Map areas should be allowed to expire after 2005..</i> • <i>Ralph Shape suggested that these meetings be held out in the community, and that staff didn't necessarily have to attend.</i> • <i>Procedurally, such an ad hoc committee would be appointed by the mayor and subject to Council approval.</i>
3. Update on the 2004 Comprehensive Plan Amendment Process	<p><u> X </u> Informational Update <u> </u> Recommended for: <u> </u> Approval <u> </u> Approval with Modifications <u> </u> Denial <u> X </u> Referred to <u>the Planning Commission</u></p> <ul style="list-style-type: none"> • <i>Background about the Comprehensive Plans Phasing Map's origins were described. The map came about, after the 1995 & 1996 City-initiated rezone process, when several neighborhoods objected to rezoning of individual parcels in certain, selected areas.</i> • <i><u>Two basic questions were discussed:</u></i> <ol style="list-style-type: none"> 1. <i>Should the existing phasing areas be extended out to a later time period?; and</i> 2. <i>Should additional areas be added to the phasing map?</i> • <i>LUP felt that additional areas should not be added to the Phasing Map.</i>

	<p><i>The public would have a chance to comment on rezone proposals when they come before the Hearing Examiner.</i></p>
<p>4. Discussion about Zoning Code Provision Regarding Security Wire</p>	<p><u> </u> Informational Update <u> X </u> Recommended for: <u> </u> <u> X </u> Approval <u> </u> Approval with Modifications <u> </u> Denial <u> X </u> Referred to <u>the Planning Commission</u></p> <ul style="list-style-type: none"> • <i>Staff pointed out that the City Council sent this issue back for further discussion by LUP.</i> • <i>At the Council meeting, it appeared that barbed wire was felt to be appropriate for some nonresidential uses (such as schools and parks) in residential zones.</i> • <i>LUP agreed to allow barbed wire for the following uses:</i> <ul style="list-style-type: none"> - <i>agricultural crop sales</i> - <i>private parks</i> - <i>to control horses, equine animals, or livestock</i> - <i>wood products? Staff asked to get clarification about what this use would include.</i>
<p>5. Discussion about an Additional Second ¼ Percent of Real Estate Excise Tax for Park Capital Projects</p>	<p><u> </u> Informational Update <u> X </u> Recommended for: <u> </u> <u> X </u> Approval <u> </u> Approval with Modifications <u> </u> Denial <u> </u> Referred to <u>upcoming Study Session/Regular Council Meeting</u></p> <ul style="list-style-type: none"> • <i>State law allows cities to levy an additional ¼ of one percent of Real Estate Excise Tax (REET II).</i> • <i>Currently, the revenues from REET I may be used for Municipal Capital improvement fund.</i> • <i>The second ¼ percent (REET II) would raise funds that could be used for specific capital projects.</i>

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"The Hospitality City"

City Council Committee Meeting Administration & Finance

These minutes are scheduled to be approved at the July 27, 2004 Regular Council Meeting

Tuesday, July 13, 2004

2:00 p.m. / Airport Conference Room (#345)

Members:

Ralph Shape, Chair

Gene Fisher

Absent: Don DeHan

Commence: 2:00 p.m.

Adjourn: 3:20 p.m.

Staff Coordinator: Mike McCarty, Finance and Systems Director

Topic	Disposition
1. Position Vacancy Review Board (PVRB) Recommendations - (Steve Mahaffey)	<p><input type="checkbox"/> Informational Update <input checked="" type="checkbox"/> Recommended for: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input checked="" type="checkbox"/> Referred to <u>7/13/04 SS</u>.</p> <p><i>Human Resources Director Steve Mahaffey reported that the Position Vacancy Review Board had met recently and is presenting a recommendation to increase the Human Resources Coordinator position from part-time to full-time. Mr. Mahaffey explained that presently the person in this position does not have time to adequately perform the required duties. City Manager Bruce Rayburn noted that this position had been reduced to a part-time position due to some anticipated efficiencies in coordinating the City's human services program. However, it has become apparent that a part-time position is not adequately meeting the needs of the community requiring these services. The A&F concurs with the recommendation as presented.</i></p>
2. Cablecasting Recommendations - (Craig Ward)	<p><input type="checkbox"/> Informational Update <input checked="" type="checkbox"/> Recommended for: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input type="checkbox"/> Referred to _____.</p>

<p>2. Cablecasting Recommendations - (Craig Ward) - (cont.)</p>	<p>Assistant City Manager Craig Ward distributed a proposed schedule to have a SeaTac cablecasting system up and running by the beginning of 2005. Staff is recommending a consultant contract in the amount of \$4,500 to assist in reviewing the existing franchise agreement, negotiating the terms of a 5-year extension, and helping to analyze and select the necessary equipment. Mr. Ward indicated that we will be purchasing \$20,000 in equipment initially, and there is approximately \$125,000 available in total for SeaTac's equipment needs from Comcast. Fire Chief Bob Meyer noted the benefit of providing this service to the public for emergency situations in the community.</p>
<p>3. Request for Additional Funding for the YWCA Homelessness Prevention Program - (Kathy Black)</p>	<p><u> </u> Informational Update <u> X </u> Recommended for: <u> </u> <u> X </u> Approval <u> </u> Approval with modifications <u> </u> Denial <u> X </u> Referred to <u> 7/27/04 SS </u>.</p> <p>Human Services Coordinator Kathy Black reported that the YWCA Homelessness Prevention program has already fully expended its 2004 funding allocation of \$11,700, and is requesting an additional \$12,000 amount to meet the needs of the program for the remainder of 2004. Ms. Black summarized the needs of the SeaTac community for these services. This item will be included in the Summary \$5,000 - 25,000 Purchase Requests at the July 27 Study Session.</p>
<p>4. Amendment to the Council Administrative Procedures (Committee meeting date/time changes) - (Mary Mirante Bartolo)</p>	<p><u> </u> Informational Update <u> X </u> Recommended for: <u> </u> <u> X </u> Approval <u> </u> Approval with modifications <u> </u> Denial <u> X </u> Referred to <u> 7/13/04 SS </u>.</p> <p>City Attorney Mary Mirante Bartolo distributed copies of an agenda bill for a proposed Resolution to amend the current meeting time of the A&F Committee Meeting from 3:00 p.m. to 2:00 p.m. on the second Tuesday of each month, and to change the date of the PS&J Committee Meeting from the fourth Tuesday of each month to the second Tuesday of the month. There will be no change to the meeting dates and times of the other two Council Committees.</p>
<p>5. Contract for Software Development for the Fire Department's Records Management System - (Bob Meyer)</p>	<p><u> </u> Informational Update <u> X </u> Recommended for: <u> </u> <u> X </u> Approval <u> </u> Approval with modifications <u> </u> Denial <u> X </u> Referred to <u> 7/13/04 SS </u>.</p>

<p>5. Contract for Software Development for the Fire Department's Records Management System – (Bob Meyer) – (cont)</p>	<p><i>Fire Chief Bob Meyer distributed copies of an agenda bill to authorize the City Manager to enter into a contract with Opus Consulting for the development of software for the Fire Department's use with their Records Management System. Chief Meyer noted this work is 90% funded through an existing FEMA grant and, in conjunction with other software already in place, will allow firefighters to have the most up-to-date data on the mobile data computers in their vehicles. The proposed contract includes a cost recovery clause that provides a 50% return of the development cost to the City when the vendor has sold five copies of the software to other agencies in the United States or Canada, and the remaining 50% when ten products have been sold. Once these development costs are returned, the City will receive a percentage of the sale for four years. Additionally, the City will receive all upgrades and maintenance for the life of the software at no cost.</i></p>
<p>6. Implementation of Real Estate Excise Tax 2 – (Mike McCarty)</p>	<p> <input type="checkbox"/> Informational Update <input checked="" type="checkbox"/> Recommended for: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input checked="" type="checkbox"/> Referred to <u>7/13/04 SS</u>. </p> <p><i>Finance Director Mike McCarty distributed copies of an agenda bill for a proposed Ordinance to levy an additional one-quarter of one percent (.25%) Real Estate Excise Tax (REET 2). The City has been collecting the first one-quarter of one percent Real Estate Excise Tax (REET 1) since 1990. Mr. McCarty noted that the Council decides what projects would receive funding from both REET 1 and 2 as part of the annual budget process, and indicated that a potential Senior Center could be funded from REET 1 proceeds but not REET 2. It was also noted that SeaTac is only one of three cities in King County not currently collecting REET 2.</i></p>
<p>7. Follow up on Initiative 864 <u>not</u> being on this November's ballot – (Bruce Rayburn)</p>	<p> <input type="checkbox"/> Informational Update <input checked="" type="checkbox"/> Recommended for: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input type="checkbox"/> Referred to _____. </p> <p><i>City Manager Bruce Rayburn reminded the Committee that Initiative 864 did not collect enough signatures to be included on the November ballot, and, therefore, recommends the City not put a levy lid lift proposal on the September primary ballot. The Committee concurred with this recommendation.</i></p>
<p>8. Next Meeting</p>	<p>August 10, 2004 at 2:00 p.m.</p>

PS & J COMMITTEE MEETING MINUTES

Tuesday July 13, 2004

These Minutes are scheduled to be approved by Council at the 7/27/04 Regular Council Meeting

Members Present: Councilmember Gene Fisher, Chair
Councilmember Joe Brennan
Councilmember Terry Anderson

Guest: Councilmember Ralph Shape

City Staff Present:
Bruce Rayburn, City Manager
Mary Mirante-Bartolo, City Attorney
Scott Somers, Police Chief
Brian Wiwel, Assistant Fire Chief
Mike McCarty, Finance Director
Mary Ann Cromwell, Admin. Asst.

Staff Coordinator: Robert Meyer, Fire Chief

Starting Time: 4:00 P.M.

Adjourned Time: 5:00 P.M.

Items:

1. Fire Facilities Ad Hoc Committee Preliminary Report: Bruce Rayburn, City Manager, Bob Meyer, Fire Chief

Discussion: The City Manager distributed a memo from the Fire Chief regarding the implementation plan for Fire Department Staffing. In up-coming budget process Fire Chief will submit request for three Firefighters in 2005 to staff an aid car approximately 40% of the time. The City Manager gave a preliminary cost estimate, from the Facilities Director and an architect, of replacing three fire stations.

Action: Finance Director will submit options for funding to PS&J Committee.

2. Bail Schedule Revisions: Mary Mirante-Bartolo, City Attorney

Discussion: City Attorney discussed the proposed Ordinance amending sections of Title 9 related to Vehicles and Traffic. Summarized changes to uniform penalties, increases in penalties, and changes in the mandatory bicycle helmet law to a non-traffic violation.

Action: City Attorney Mirante-Bartolo was directed to present this Ordinance to the July 27, 2004, Study Session.

3. Contract for Software Development – Agenda Bill #2451: Bob Meyer, Fire Chief

Discussion: Fire Chief presented proposed Agenda Bill #2451 authorizing the City to purchase the development of software for the Fire Department's use with their Records Management System (RMS). This purchase is FEMA grant funded and the contract includes cost recovery for the city.

Action: Moved forward to July 27, 2004, City Council meeting for presentation and passage.

4. July 4th Preliminary Report: Bob Meyer, Fire Chief

Discussion: Fire Chief reported on number of incidents Fire Department responded to due to fireworks. Discussed a memo received from a resident regarding the request to ban fireworks in the City. Police Chief reported that police staff was saturated with calls starting at 1:00 PM on July 4th.

Action: Committee requested Police Chief and Fire Chief to identify City expenses due to the fireworks related incidents. Committee directed that an ordinance to ban fireworks be drafted.

5. Police Services Study Preliminary Report: Scott Somers, Police Chief

Discussion: Police Chief presented a draft report on Police Services Study. The study compared similar cities by area and population. Crime was shown by types and numbers of crimes as well as rate of crime by population. Also shown was the amount of staffing and costs for staffing.

Action: Police Chief to prepare a final report and submit to City Council.

Next Meeting: August 10, 2004
3:30 P.M.

Close of Meeting: 5:00 p.m.

Next Meeting: May 25, 2004 at 3:30 p.m..

City of SeaTac

Council Actions

July 13, 2004

The following Council Actions were taken at the July 13, 2004 Regular Council Meeting:

Mayoral Appointments of Wendy Morgan and Bruce Tonks to the Human Services Advisory Committee

Agenda Bill #2447, Ordinance #04-1012 amending Chapter 3.20 of the SeaTac Municipal Code, subtitled Real Estate Excise Tax, and imposing an additional one-quarter of One Percent Real Estate Excise Tax *was adopted July 13, 2004 and becomes effective July 24, 2004.*

Agenda Bill #2448, Motion authorizing the City Manager to enter into Service Contracts for the Des Moines Creek Basin Coordinator and Construction Coordinator on behalf of the Basin Committee *was carried and became effective July 13, 2004.*

Agenda Bill #2441, Resolution #04-010 amending Resolution No. 04-003, changing the meeting time of the Administration and Finance Committee and the meeting date of the Public Safety & Justice Committee Meeting *was passed as amended and became effective July 13, 2004.*

Public Hearing approving the 2005 - 2014 Transportation Improvement Program (TIP) *was held and continued to the July 27, 2004 Regular Council Meeting.*

Agenda Bill #2444, Resolution approving the 2005 - 2014 Transportation Improvement Program (TIP) *was moved to the July 27, 2004 Regular Council Meeting to follow the Public Hearing on 2005 - 2014 (TIP).*